

Guidelines

Travel In Province

Gaming proceeds may be used for travel in Alberta in accordance with the Charitable Gaming Policies Handbook (CGPH) 5.23, if the travel is essential for the group to deliver its charitable programs. Eligible travel within Alberta does not require prior AGLC approval.

Eligible travel may include:

- Organized and structured sporting events sanctioned by the local or provincial governing body
- Organized and structured performing arts events
- Youth programs (e.g., exchanges, jamborees, summer camps)
- Field trips that enrich educational institution curriculum
- Educational conferences, seminars or workshops that relate to a specific charitable program or service the group supports or delivers to the community
- Administrative purposes that comply with CGPH 5.2.3j)
- Seniors' programs and activities (see CGPH 5.20)

Eligible travel expenses may include:

- Direct-route transportation (e.g., bus charters or mileage)
- Food and non-alcoholic beverages if travel is outside the group's community
- Overnight accommodation if travel is outside the group's community
- Registration fees

All expenses must be supported by an original receipt/invoice.

Gaming proceeds must not be used for:

- Recreational or social activities (except for seniors in accordance with CGPH 5.20)
- Reimbursement for wages to attend eligible travel, such as a conference