

Groups may choose to provide a credit system, in accordance with the Charitable Gaming Policies Handbook 4.3, for volunteers that work at licensed gaming events. Volunteers may receive credits to help offset the cost of participating in the group's approved charitable program (e.g., membership, registration, travel expenses).

A volunteer credit program is not an eligible charitable program.

Credits must not:

- Exceed 10 per cent of the gaming proceeds generated per gaming licence (excluding bingo licences)
- Exceed \$75 per volunteer per event for bingo licences
- Be used for any social or recreational purpose or personal services

Groups must not make it compulsory to volunteer at gaming events.

If the group has a volunteer credit system, all volunteers must be given equal opportunity to earn credits by volunteering at gaming events.

The group may transfer the credits earned from working an event to:

- Other members of the group
- Individuals who are beneficiaries of the group's programs (e.g., amateur athlete participating in a structured and developmental sport)
- Another group licensed with AGLC
 - AGLC approval is required prior to transfers of \$5,000 or more to other groups

The group issuing the credits for its own programs must maintain records of the credits. The records are subject to review by AGLC, and must include the following information:

- Names of the volunteers earning the credits
- Dates the volunteer earned the credits
- Credit and cash value of the volunteer credit receipt
- Date the credits were redeemed
- Purpose for which the credits were redeemed
- Name of the payee

Groups that transfer credits to other groups licensed with AGLC must issue a volunteer credit receipt as a means of exchange. Each group must retain its respective receipt and provide it to AGLC upon request. The volunteer credit receipt must include the following information:

Group providing the credits/issuing the volunteer credit receipt

- Name of the licensed group
- Date of issuance
- Credit and cash value of the volunteer credit receipt
- Name and contact information of the person to whom the volunteer credit receipt was issued
- An authorizing signature verifying the information
- Name of the licensed group receiving or redeeming the credits

Group receiving the credit

- Redemption date
- Redemption purpose
- Authorizing signature verifying the information
- Name and account number of the gaming account to which the payment was deposited

Transfers must be made from one gaming account to another gaming account.